

SECTION: PUPILS

TITLE: CHILD DEVELOPMENT  
LABORATORY – HIGH  
SCHOOL PRESCHOOL

# PLUM BOROUGH SCHOOL DISTRICT

ADOPTED: October 26, 2004

REVISED:

<p>1. Purpose</p>          <p>2. Guidelines</p>	<p style="text-align: center;">141. CHILD DEVELOPMENT LABORATORY – HIGH SCHOOL PRESCHOOL</p> <p>Child development laboratories exist to support child development curricular concepts. Child development curriculum and child development laboratories are to be taught by Family and Consumer Sciences certified teachers (CSPG #53, part 3). Under the supervision of FCS teachers, students enrolled in child development classes study, design, and implement age-appropriate learning activities to explore and understand the development of preschool children. These experiences provide opportunities for high school students to develop skills in behavior management, to identify developmental milestones, and to practice negotiation, cooperation, and leadership through teamwork. These laboratory programs provide educational experiences necessary for teaching and assessing the state and national curriculum standards for child development.</p> <p><u>Mission Statement</u></p> <p>The mission of a child development laboratory is to provide high school students with the opportunity to observe and interact with preschool children in a model setting that utilizes exemplary practices. In addition, these experiences offer high school students a model from which they can learn and discuss real-life concepts related to child development.</p> <p><u>Enrollment</u></p> <p>The goal of enrollment is a well-rounded, diverse group of children that is representative of the local population. In order to affect a high-quality learning environment, diversity of gender, age, race, ethnicity, special needs, and family income is recommended.</p> <p>Enrollment of each child must satisfy the following requirements:</p> <ol style="list-style-type: none"><li>1. Medical History Form:<ol style="list-style-type: none"><li>a. Immunization record.</li></ol></li></ol>
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- b. Food or other allergies.
- c. Special medical conditions or concerns.
- d. Daily medications taken.
2. Physician's report of child's physical examination within twelve (12) months of attending the lab school.
3. Emergency Contact Card – This card must be on file with the FCS teacher and school nurse:
  - a. Parent/Guardian Name.
  - b. Address.
  - c. Phone Number.
  - d. Work Hours.
  - e. Work Phone Number.
  - f. Child's Physician.
  - g. Physician Phone Number.
  - h. Health Insurance Carrier and Policy Number.
  - i. Emergency Contact if Parent/Guardian Unavailable.
  - j. Relationship to Parent/Guardian.
  - k. Phone Number of Emergency Contact.

It is a parent's/guardian's responsibility to update the family's emergency contact number as needed.

4. Custody – Any document issued by the court, such as a “no contact order” or “joint custody order,” should be on file with the FCS teacher.

5. Parental consent is given through a signed statement accepting philosophy and procedures of the child development laboratory. This consent also applies to photographing, videotaping, and assessment of children for educational and program planning purposes.

#### Laboratory Fees and Tax Information

A laboratory fee may be charged to defray costs of materials, supplies, and equipment. This fee qualifies as a childcare tax credit. FCS teachers will provide parents/guardians with a receipt for payments made and the local school district's tax identification number.

#### Field Trips

Field trips are arranged with parental involvement.

Field trip participants must be transported according to Department of Transportation requirements, including necessary safety seats or seat belt restraints.

Field trips should only be taken to locations where adequate supervision can be provided and preschool safety has been taken into consideration.

Each child must have a signed parental permission form. These forms, along with emergency cards and a first-aid kit, must be available at all times during the field trip.

#### High School Student Supervision

Only students enrolled in the child development courses will be permitted to interact with the children in the child development laboratory.

These enrolled students will receive training and relevant information before being permitted to interact with preschool children.

High school students will be carefully supervised by FCS staff during all interactions with preschool children.

High school students shall be trained in specific guidance techniques including:

1. Providing clear and simple limits.
2. Maintaining age-appropriate expectations for young children.

3. Creating a caring atmosphere.
4. Keeping children productively involved.
5. Modeling appropriate behaviors.
6. Positively redirecting inappropriate behaviors toward desired outcomes.
7. Giving children choices between two (2) acceptable alternatives.
8. Encouraging children to work together to solve problems and make cooperative decisions.
9. Encouraging children to use their words to solve problems.
10. Providing logical and appropriate consequences for children's actions.
11. Removing children from a situation until they are calm and able to discuss the problem.

FCS teachers will monitor interactions between high school students and preschool children to reinforce appropriate guidance techniques. Corrective intervention should be employed as needed. A FCS staff person will intervene in any unusual circumstance.

#### Illness

A child should not attend school if the following symptoms have occurred within the last twenty-four (24) hours:

1. Temperature over 100 degrees.
2. Vomiting or diarrhea.
3. Severe coughing.
4. Yellowish skin or eyes.
5. Pink eye.
6. Chicken pox that are not scabbed.
7. Head lice, including visible nits.

<p>Pol. 806</p>	<p>8. Visible impetigo.</p> <p>9. Open and/or weeping sores.</p> <p>10. Any other communicable disease.</p> <p>If a child becomes ill after arriving at school, a parent/guardian or emergency contact person will be called to pick up the child immediately. The child should be isolated from other children until picked up.</p> <p>Families must be notified in writing or by telephone when children have been exposed to a communicable disease. Families should immediately notify the FCS teacher if the child becomes ill with a communicable disease.</p> <p><u>Accidental Injury</u></p> <p>If a child is injured at school, a parent/guardian will be called, and first aid will be administered either by the FCS teacher or, when available, the school nurse.</p> <p><u>Child Abuse</u></p> <p>Lab school staff members are mandatory reporters of child abuse to the Pennsylvania Department of Public Welfare. Public school reporting procedures must be followed, and strict confidentiality will be maintained.</p> <p>The safety of preschool children is ensured through supervision of enrolled high school students by FCS teachers or adult teacher's assistants/aides.</p> <p><u>Indoor Safety</u></p> <p>Play equipment used by children shall be clean, in good repair, and free from rough edges, sharp corners, pinch and crush points, splinters and exposed bolts.</p> <p><u>Outdoor Safety</u></p> <p>Outdoor play space shall be protected from unsafe areas or conditions. If unsafe areas or conditions exist, a physical barrier must be employed. Barriers may be permanent or portable, but must be in use when children are present.</p> <p><u>Fire, Bomb Threat or Other Emergency Procedures</u></p> <p>Evacuation procedures are posted in each classroom. In the event of real emergency or drill, these procedures are to be followed, in accordance with local district policy.</p>
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<p>3. Delegation of Responsibility</p>	<p>The Superintendent or his/her designee shall adapt rules and regulations for the operation of the Child Development Laboratory.</p>
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**PLUM BOROUGH SCHOOL DISTRICT**  
**Plum Senior High School - 900 Elicker Road**  
**Plum, PA 15239**  
**(412) 795-4880**

**NURSERY SCHOOL REGISTRATION FORM**

- ➔ *Child must be 3 years old on or before September 1.*
- ➔ *Parents are responsible for providing transportation for their child.*
- ➔ *Please complete this form and return it to the Senior High School (Guidance Office).*
- ➔ *Upon acceptance into the program, a \$50.00 per child annual fee is required. Checks are to be made payable to Plum Borough School District and are due on orientation day.*

Child's Name: \_\_\_\_\_ Sex \_\_\_\_\_ Date: \_\_\_\_\_

Name child likes to be called \_\_\_\_\_

Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Date of Birth: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Mother's Full Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Father's Name: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Name of Physician \_\_\_\_\_ Phone Number \_\_\_\_\_

Health Insurance Carrier and Policy No. \_\_\_\_\_

Emergency Contact Person \_\_\_\_\_

Relationship of Emergency Contact to Parent/Guardian \_\_\_\_\_

Emergency Contact Phone Number \_\_\_\_\_

(Please attach a copy to the Registration Form)

Documentation of age, required for admission, must be provided by ONE of the following:

1. Birth Certificate
2. Baptismal certificate or transcript of the record of baptism - duly certified and showing the date of birth.
3. Notarized statement from the parents indicating the birth date.
4. Duly attested transcript of the birth certificate.
5. Duly certified transcript of birth which shall appear satisfactory to the local school - if none of the above-mentioned proofs are obtainable.

The purpose of the Plum Senior High School Nursery Program is to provide our junior and senior students with the opportunity to experience the physical, emotional and social development that takes place in children during the period of development between the ages of three and four. It is our goal that through the experiences with your child, our high school students will benefit in understanding and guiding young children.

SEE REVERSE SIDE

CHILD DISEASES (GIVE DATES IF POSSIBLE)

Allergy (Specify) \_\_\_\_\_ German Measles (3 day) \_\_\_\_\_ Recurring Illness \_\_\_\_\_

Asthma \_\_\_\_\_ Hernia (Rupture) \_\_\_\_\_ Rheumatic Fever \_\_\_\_\_

Chicken Pox \_\_\_\_\_ Heart Disease \_\_\_\_\_ Scarlet Fever \_\_\_\_\_

Diabetes \_\_\_\_\_ Measles \_\_\_\_\_ T.B. Self \_\_\_\_\_

Emotional Problem \_\_\_\_\_ Mumps \_\_\_\_\_ T.B. Family \_\_\_\_\_

Epilepsy \_\_\_\_\_ Pneumonia \_\_\_\_\_ Other \_\_\_\_\_

Serious Accidents \_\_\_\_\_

Other illness or health problems \_\_\_\_\_

Operations (Type and Date): \_\_\_\_\_

\_\_\_\_\_

IMMUNIZATIONS - (PLEASE ATTACH AN UP-TO-DATE COPY)

1st Date                  2nd Date                  3rd Date                  Booster                  Booster

DIPHTHERIA \_\_\_\_\_

TETANUS \_\_\_\_\_

POLIO \_\_\_\_\_

MUMPS \_\_\_\_\_

MEASLES \_\_\_\_\_ T.B. Test \_\_\_\_\_ Date \_\_\_\_\_ RUBELLA \_\_\_\_\_ Date \_\_\_\_\_

Does your child have frequent colds? \_\_\_\_\_ Sore Throat? \_\_\_\_\_

Is your child under medical treatment at present? \_\_\_\_\_

If so, give name of Physician \_\_\_\_\_

EARLY DEVELOPMENT

Normal Term \_\_\_\_\_ Premature \_\_\_\_\_ Birth Weight \_\_\_\_\_

Did child have any illness during first year? \_\_\_\_\_

Approximate age at time of walking alone: \_\_\_\_\_

When did child begin to talk? \_\_\_\_\_

Any defect in speech? \_\_\_\_\_ Hearing? \_\_\_\_\_ Vision? \_\_\_\_\_

Does child cry easily? \_\_\_\_\_ Does child make frequent trips to bathroom? \_\_\_\_\_

Is child potty trained? \_\_\_\_\_

Which hand does child prefer to use? Right \_\_\_\_\_ Left \_\_\_\_\_

Any physical and/or crippling handicap that the teachers should know about?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_